

D20A15
Governor's Office for Smart Growth

Operating Budget Data

(\$ in Thousands)

	<u>FY 02</u> <u>Actual</u>	<u>FY 03</u> <u>Approp.</u>	<u>FY 04</u> <u>Allowance</u>	<u>FY 03 - 04</u> <u>Change</u>	<u>FY 03 - 04</u> <u>% Change</u>
General Funds	\$403	\$600	\$590	-\$10	-1.7%
FY 2003 Cost Containment	0	-12	0	12	
Contingent & Back of Bill Reductions	0	0	-4	-3	
Adjusted Total Funds	\$403	\$588	\$587	-\$1	-0.2%

- The Governor's Office for Smart Growth's (OSG) fiscal allowance is \$586,850 in general funds, which is \$1,274, or 0.2% below the fiscal 2003 working appropriation.

Personnel Data

	<u>FY 02</u> <u>Actual</u>	<u>FY 03</u> <u>Working</u>	<u>FY 04</u> <u>Allowance</u>	<u>Change</u>
Regular Positions	3.00	6.00	6.00	0.00
Contractual FTEs	1.50	0.00	0.00	0.00
Total Personnel	4.50	6.00	6.00	0.00

Vacancy Data: Regular Positions

Budgeted Turnover: FY 04	0.15	2.50%
Positions Vacant as of 12/31/02	0.00	0.00%

- The agency's positions remain level with the fiscal 2003 working allowance. In fiscal 2003, the agency's positions increased from two to six. Per the fiscal 2003 budget bill, four positions and associated administrative costs were transferred from the Maryland Department of Planning and the Department of Natural Resources.
- OSG's budgeted turnover rate of 2.5% is significantly lower than its current fiscal 2003 rate of 5.9%. In effect, this shift makes additional funds available for OSG's personnel costs.
- OSG advises that there was only one contractual FTE in fiscal 2002.

Note: Numbers may not sum to total due to rounding.

For further information contact: Amanda M. Mock

Phone: (410) 946-5530

Analysis in Brief

Issues

Smart Growth Efforts Should be Streamlined and Integrated into the Maryland Department of Planning (MDP): From its very inception, OSG mirrored the statutory mandates and programs of MDP. Since Smart Growth is a broad conceptual framework represented by a diverse array of programs, its success is not dependent upon the maintenance of a State office. **Therefore, the Department of Legislative Services (DLS) recommends bill language eliminating OSG and tasking MDP with implementation of Smart Growth education and coordination efforts. If maintaining OSG is preferred, DLS recommends bill language requiring clarification of OSG's mandate; limiting OSG's office space; and calling for a report on estimated expenses incurred by other agencies on behalf of OSG.**

Recommended Actions

	<u>Funds</u>	<u>Positions</u>
1. Transfer selected Office for Smart Growth functions to the Maryland Department of Planning.		
2. Delete four existing positions in the Office for Smart Growth.	\$ 372,544	4.0
3. Reduce Object 2-14 funds by 50%.	24,656	
4. Limit the Office for Smart Growth to occupying one office suite in Annapolis.		
5. Add language requiring the Office for Smart Growth (OSG) to submit a report on personnel and other expenses incurred by other agencies on behalf of OSG.		
Total Reductions	\$ 397,200	4.0

Updates

The Maryland Smart Growth Policy Collaborative Releases Recommendations: The Maryland Smart Growth Policy Collaborative recently developed a series of recommendations for Governor Robert L. Ehrlich on how to implement an effective State growth policy.

D20A15
Governor's Office for Smart Growth

Operating Budget Analysis

Program Description

The Maryland General Assembly created the Office for Smart Growth (OSG) in 2001 (§9-1401, State Government Article). OSG was tasked with helping local governments, developers, citizen groups, and others expedite projects that are consistent with Smart Growth goals and providing a one-stop resource for individuals and organizations seeking to learn about the State's Smart Growth programs. The office is mandated to work in three specific areas:

- Program and Policy Coordination – promoting interagency consensus and cooperation on projects that are consistent with Smart Growth;
- Education and Awareness – serving as an information clearinghouse on Smart Growth for local officials, developers, news media, and citizen groups; and
- Project Implementation – providing targeted advisory and technical assistance to local jurisdictions, developers, and the public that will help them prepare, finance, and develop projects that are consistent with Smart Growth.

OSG's four primary goals are to:

- preserve our valuable State natural resources, including forest and farmland, by encouraging growth inside Priority Funding Areas (PFAs);
- enhance the livability and vitality of communities and neighborhoods in PFAs;
- instill among Marylanders an awareness and understanding of growth-related issues, their importance to quality of life, and how Smart Growth addresses them; and
- provide coordinated, efficient delivery of State resources to customers regarding Smart Growth.

Performance Analysis: Managing for Results (MFR)

OSG reworked its MFR performance framework over the past year and sought to include performance measurements with more substantive and quantifiable indicators. OSG tried to add measurements that illustrate the services it is providing. In spite of this attempt, OSG's broad mission and focus on facilitation as opposed to implementation of projects makes it difficult to quantify its contributions. **Exhibit 1** provides data on several performance measurements OSG is using to measure its contributions.

Exhibit 1

**Program Measurement Data
Governor's Office for Smart Growth
Fiscal 2002 through 2004**

	FY 02 <u>Actual</u>	FY 03 <u>Est.</u>	FY 04 <u>Est.</u>
% of residential single-family housing, 20 acres or less, developed outside the Priority Funding Areas (by parcel)	29%	28%	28%
% of land in Maryland permanently preserved	18.21%	18.60%	19.00%
# of new exemplary Smart Growth projects initiated	4	5	5
% of Marylanders who are familiar with Smart Growth concepts	n/a	n/a	n/a
By fiscal 2004, 80% of customers are satisfied with OSG assistance	n/a	80%	n/a

Note: Since OSG was created July 1, 2001, there is no performance data prior to fiscal 2002.

Source: Governor's Budget Books

Additional information on OSG's recent performance is provided in the Issues section of this analysis.

Fiscal 2003 Actions

Impact of Cost Containment

The Department of Budget and Management required OSG to reduce costs by 0.02%, or \$12,000 in general funds. This reduction is significantly less than the 4.9% reduction many other State agencies were asked to bear. OSG chose to meet this requirement by reducing contractual service-related expenditures.

Governor's Proposed Budget

As shown in **Exhibit 2**, the Governor's allowance of \$586,850 in general funds is 0.2%, or \$1,274 less than the fiscal 2003 working appropriation. Decreases in the turnover rate, contractual services, and equipment costs offset increases in OSG's health insurance and telephone costs.

Exhibit 2

**Governor's Proposed Budget
Governor's Office for Smart Growth
(\$ in Thousands)**

	<u>FY 02</u> <u>Actual</u>	<u>FY 03</u> <u>Approp.</u>	<u>FY 04</u> <u>Allowance</u>	<u>FY 03 - 04</u> <u>Change</u>	<u>FY 03 - 04</u> <u>% Change</u>
General Funds	\$403	\$600	\$590	-\$10	-1.7%
FY 2003 Cost Containment	0	-12	0	12	
Contingent & Back of Bill Reductions	0	0	-4	-3	
Adjusted Funds Total	\$403	\$588	\$587	-\$1	-0.2%

Where It Goes:

Personnel Expenses

Cost containment and turnover	\$18
Employee and retiree health insurance	12
Other	-2

Other Changes

Decrease in office and data processing equipment	-12
Decrease in supplies and materials.....	-5
Decrease in printing and reproduction	-15
Increase in telephone charges	7
Other	-4

Total **-\$1**

Note: Numbers may not sum to total due to rounding.

Impact of Cost Containment

The fiscal 2004 allowance reflects the elimination of \$3,600 for matching employee deferred compensation contributions up to \$600, contingent upon enactment of a provision in the Budget Reconciliation and Financing Act of 2003.

Issues

1. Smart Growth Efforts Should Be Streamlined and Integrated into the Maryland Department of Planning

OSG's Background

Since the inception of OSG, the Department of Legislative Services (DLS) has noted several problematic characteristics and trends:

- OSG's mandates duplicate those of the Maryland Department of Planning (MDP) and the University of Maryland's National Center for Smart Growth Research and Education;
- OSG has complicated the accounting for the level of State staffing resources dedicated to its efforts; and
- OSG is placing unnecessary demands on limited State resources by maintaining duplicative office spaces.

These troublesome observations are explained in more detail below.

When OSG was created in 2001, DLS noted the striking similarity between OSG and MDP statutory mandates. The DLS analysis included a comparison of the statutory mandates set forth in OSG's and MDP's authorizing legislation and identified several areas in OSG's statute that were unique but clearly could fit under MDP's purview. An updated version of this comparison is included as **Appendix 2 and 3**. These appendices illustrate that significant overlap continues among the agencies coordinating and reporting on Smart Growth. OSG's unique mandates address public education and cabinet-level coordination.

The University of Maryland's National Center for Smart Growth Research and Education was founded in 2000 and is a cooperative venture of the University's Architecture, Public Affairs, Agriculture and Natural Resources, and Engineering schools. The Center has become an important source of information on Smart Growth as well as a tool for disseminating information to students and professionals. According to the Center's web site, it seeks to:

- tackle a broad range of growth, preservation, and development issues;
- become a leader in research-based knowledge and education for Maryland and the nation; and
- create training and education programs on Smart Growth, leadership, and action that will assist officials at all levels.

Therefore, the Center has essentially assumed the public education role that was once unique to OSG.

D20A15 - Governor's Office for Smart Growth

During the 2002 session, DLS brought attention to the fact that OSG was “borrowing” a significant number of employees from other State agencies. The analysis noted that despite an official budget of three positions, OSG was operating with 12 full-time staff on detail from other State agencies. While the benefits of borrowing staff from other agencies were explained, it was also noted that the actual cost of operating OSG was obfuscated. As a result, budget language was included capping the number of employees to six positions and contractual full-time equivalents, and requiring OSG to submit a report on any expenses incurred by other agencies on its behalf. The 2002 *Joint Chairman's Report* provided the following explanation:

“OSG borrows staff and resources from other agencies. In order to have a clear understanding of the funding required to maintain the OSG, a report detailing each of the expenditures made by other agencies on OSG's behalf needs to be compiled and submitted with OSG's budget request.”

Per this language, OSG submitted an expense report in December 2002 identifying \$9,260 in information technology, travel, and office supply expenses incurred by other State agencies. The report failed to provide any information concerning the costs associated with borrowing staff from other agencies. This lack of personnel-related information is a significant omission. In addition to its six employees, the OSG currently has two Governor's policy fellows, one part-time Department of Aging senior aid, and three full-time State employees on “loan” from the Maryland Department of the Environment, Department of Human Resources, and Department of General Services. Three other State employees recently rotated out of OSG. The report should have included information about the personnel costs associated with all of these individuals.

Perhaps to maintain its large staff, OSG recently expanded to two office suites. Until the summer of 2002, OSG operated out of an office suite in Baltimore (3 offices and a reception room) and an Annapolis annex. Last summer, OSG moved to the fourth floor of the Department of General Services-owned Jeffrey Building in Annapolis. However, the office suite in Baltimore was retained so employees could work out of either office. Therefore, OSG currently operates out of duplicative office suites located within 45 minutes of one another. Maintaining two office suites located within such close proximity of one another is excessive in light of the State's current fiscal condition.

OSG's Contributions to Date

According to its 2002 annual report, OSG has been working over the past two years to “...facilitate State agency collaboration to promote Smart Growth efficiently and effectively.” OSG expressed the value it added to State government by highlighting the following accomplishments in its MFR plan:

- 29% of residential single-family housing 20 acres or less developed outside the PFA (by parcel);
- 18.21% of land in Maryland permanently preserved;
- four new Smart Growth “exemplar development” projects initiated with OSG assistance;
- State resources for Smart Growth land use development planning targeted to eight communities;

D20A15 - Governor's Office for Smart Growth

- 10,000 Smart Growth publications and 600 Smart Growth curricula distributed; and
- 100 teachers trained in the Smart Growth curriculum, and 800 students participated in Smart Growth events and activities.

These expressed accomplishments raise several issues that merit close consideration. First, taking credit for success in areas such as percent of land preserved seems inappropriate. The Department of Natural Resources (DNR) and Maryland Department of Agriculture receive funds and administer programs that accomplish land preservation goals, OSG does not. Secondly, these stated accomplishments reflect only some of the duties imposed in law (§ 9-1405, State Government Article) for this office. These performance indicators do not illustrate whether OSG is meeting its statutory mandates. For example, it is not clear whether OSG is:

- reviewing State assistance programs related to smart growth to determine their applicability, if any, to projects that are consistent with the State's smart growth policy (§9-1405(b)(1));
- gathering and disseminating information to the public, including local jurisdictions, nonprofit organizations, and developers on how to develop projects that are consistent with the State's smart growth policy (§9-1405(b)(4));
- coordinating the efforts of the Executive Branch to provide input to the General Assembly on legislation that concerns smart growth and neighborhood conservation (§9-1405(b)(8)); and
- recommending to the Governor changes to State law and regulations necessary to advance the policy of smart growth (§9-1405(b)(9)).

This 2002 performance information should prompt serious questions about whether OSG is (a) taking credit for other State agency's contributions, and (b) meeting its own statutory mandates.

Smart Growth in the Future

As described above, OSG's performance to date is characterized by shortcomings and ambiguity. This is not surprising, since Smart Growth is a broad policy and conceptual framework represented by a diverse array of programs. With this framework in mind, it could be argued that OSG represents another layer of government bureaucracy between State programs and the citizens and organizations being served. The evidence clearly suggests that a new allocation of functions is needed to ensure that State resources are utilized more effectively to achieve Smart Growth goals.

There are several strategies that could be taken to address the problems and issues described above. The DLS recommendation is followed by other options.

DLS Recommendation:

To reduce duplication and make funds available for on-the-ground Smart Growth implementation efforts, DLS recommends the following:

- Eliminate the appropriation and positions for OSG, except for two positions and those funds required by MDP to implement the Smart Growth education and coordination functions that are currently unique to OSG. This reduction in expenditures is estimated at \$400,000, or approximately 68% of the fiscal 2004 allowance. The remaining \$195,000 included in the Governor's allowance would be transferred to MDP.
- Amend the budget reconciliation legislation repealing the OSG statute and transferring some of OSG's unique statutory responsibilities to MDP. To recognize the continuation of the Smart Growth concept the department might be renamed the Department of Planning and Smart Growth.
- Add budget bill language to authorize funds and two positions for Smart Growth education and coordination efforts at MDP.

Alternative Recommendation Options:

If maintaining OSG is preferred, DLS recommends the following approach:

- Eliminate the statutory responsibilities of OSG that overlap with MDP and clarify OSG's core mission and programmatic mandates (see Appendix 2 and 3).
- Add budget bill language prohibiting OSG from operating out of more than one office space.
- Add budget bill language requiring OSG to provide detailed information about the fiscal 2002 and 2003 actual, and the fiscal 2004 and 2005 estimated expenses incurred by other agencies on behalf of OSG. Furthermore, the language should clarify that the home agency, classification, grade, step, and annual salary of temporary staff must be included in this report.

Recommended Actions

1. **DLS Recommended Action**

Add the following language:

. provided that it is the intent of the General Assembly that the Maryland Department of Planning assume the coordination and education responsibilities of the Governor's Office for Smart Growth. Authorization is hereby granted for the transfer of \$189,651 and two positions from the Office for Smart Growth to the Maryland Department of Planning for that purpose.

Explanation: To eliminate duplicative efforts, the Department of Legislative Services recommends eliminating the appropriation for the Office for Smart Growth (OSG), except for those funds required by the Maryland Department of Planning (MDP) to implement Smart Growth education and coordination activities. This reduction in expenditures is estimated at \$397,199, or approximately 68% of the fiscal 2004 allowance. The remaining \$189,651 included in the Governor's allowance would be transferred to MDP. This amount represents 50% of OSG's object 2-14 allowance funds (\$24,656) and \$164,995 associated with the transfer of two positions from OSG back to MDP. To accomplish the transfer of the Smart Growth program to MDP, an amendment to the Budget Reconciliation and Financing Act of 2003 will be required to eliminate the Governor's Office for Smart Growth. The budget bill language is recommended to ensure continuation of Maryland's Smart Growth education and coordination efforts.

	<u>Amount Reduction</u>		<u>Position Reduction</u>
2. <u>DLS Recommended Action</u>	\$ 372,544	GF	4.0

Delete four existing positions in the Office for Smart Growth. These existing positions are the Special Secretary, Communications Director, Chief of Staff, and an Administrative Officer. Since the Maryland Department of Planning has a Secretary, and communications and administrative staff, these positions would be duplicative.

3. <i>DLS Recommended Action</i>	24,656	GF
---	--------	----

Reduce Object 2-14 funds by 50%. This funding reduction is consistent with the recommended elimination of the Office for Smart Growth.

4. **Alternative Recommendation 1**

Add the following language:

, provided that the Office for Smart Growth may operate out of only the Annapolis office suite.

Explanation: The Office for Smart Growth (OSG) currently operates out of duplicative office suites located within 45 minutes of one another. Maintaining two complete office spaces is excessive in light of the State's current fiscal condition. Therefore, this language would prohibit OSG from maintaining more than one office space.

5. **Alternative Recommendation 1**

Add the following language:

, provided that the Office for Smart Growth (OSG) should submit with its budget request a report on fiscal 2002 and 2003 actual and fiscal 2004 and 2005 estimated expenses incurred by other agencies on behalf of OSG. The report should include a detailed accounting of the personnel costs, including the home agency, classification, grade, step, and annual salary of temporary staff.

Explanation: Per budget language, the Office for Smart Growth (OSG) submitted an expense report in December 2002 identifying \$9,260 in information technology, travel, and office supply expenses incurred by other State agencies. However, the report failed to provide any information concerning the costs associated with borrowing staff from other agencies. The Department of Legislative Services recommends budget bill language that would require OSG to provide detailed information about the fiscal 2002 and 2003 actual, and the fiscal 2004 and 2005 estimated expenses incurred by other agencies on behalf of OSG. Furthermore, the language specifically notes that the home agency, classification, grade, step, and annual salary of temporary staff must be included.

Information Request	Author	Due Date	
OSG Expense Report	OSG	With budget submission	
Total General Fund Reductions		\$ 397,200	4.0

Updates

1. The Maryland Smart Growth Policy Collaborative Releases Recommendations

The Maryland Smart Growth Policy Collaborative recently developed a series of recommendations for Governor Robert L. Ehrlich on how to implement an effective State growth policy. The collaborative was composed of 40 representatives of municipal, county, and State governments, builders and developer groups, farming and land preservation groups, transit agencies, and citizen groups. The collaborative identified 18 recommendations that fall into the following categories: new development and revitalization; transportation and air quality; environment and natural resources; agriculture and forestry; and education and public outreach.

Those recommendations that call for an increase in State expenditures or involve a fee or tax to fund an activity are highlighted below:

- Support State programs and investments that assist local governments and advance the Smart Growth goals of revitalization and land preservation. The administration should continue to fund these programs and investments and even expand those that prove to be most effective.
- Encourage the development community, government, citizens, and other stakeholders to work in collaboration to prepare a handbook that identifies and describes effective tools to promote revitalization and target new growth.
- Enable local governments to create visioning processes in communities to involve citizens in master plans and comprehensive zoning at the early stages as well as inter-jurisdictional planning.
- Educate the public about Smart Growth principles, activities, and programs through print and other media, both commercially and through public service announcements, with a goal to increase public knowledge of Smart Growth and to communicate the importance of matching the State's anticipated future growth to housing, transportation, infrastructure, preservation, and quality of life needs.
- Continue and expand programs to educate students at all levels and develop appropriate curricula and teacher training programs concerning Smart Growth principles, activities, and programs.
- Develop program-specific and broad-based evaluation tools to determine the short-term and long-term efficacy of Smart Growth activities and programs.

The collaborative's final recommendation is to create a commission or task force of stakeholders to evaluate the State's current Smart Growth program. This evaluation would address issues such as: overlapping provisions; establishing a point of coordination for State programs and agencies; cost saving measures; flexibility in funding distribution; consolidation of program components; and evaluating PFAs.

Current and Prior Year Budgets

Current and Prior Year Budgets Governor's Office for Smart Growth (\$ in Thousands)

	<u>General Fund</u>	<u>Special Fund</u>	<u>Federal Fund</u>	<u>Reimb. Fund</u>	<u>Total</u>
Fiscal 2002					
Legislative Appropriation	\$405	\$0	\$0	\$0	\$405
Deficiency Appropriation	0	0	0	0	0
Budget Amendments	-2	0	0	0	-2
Reversions and Cancellations	0	0	0	0	0
Actual Expenditures	\$403	\$0	\$0	\$0	\$403
Fiscal 2003					
Legislative Appropriation	\$251	\$0	\$0	\$0	\$251
Budget Amendments	337	0	0	0	337
Working Appropriation	\$588	\$0	\$0	\$0	\$588

Note: Numbers may not sum to total due to rounding.

Fiscal 2002 Budget Changes

The \$2,000 decrease in general funds reflects OSG's contribution to fiscal 2002 cost containment.

Fiscal 2003 Budget Changes

The \$337,000 increase in general funds reflects two items:

- \$12,000 decrease for fiscal 2003 cost containment; and
- \$349,000 increase due to four positions and associated administrative costs being transferred in from DNR and MDP.

Overlapping Statutory Mandates: Office for Smart Growth and Maryland Department of Planning

<p>Office for Smart Growth Title 9, State Government Article</p>	<p>Maryland Department of Planning Title 5, State Finance and Procurement Article</p>
<p><i>State Coordination/Collaboration</i></p> <p>§ 9-1405 (b)(1) review State assistance programs related to smart growth to determine their applicability, if any, to projects that are consistent with the State's smart growth policy;</p> <p>§ 9-1405 (b)(2) promote interagency consensus and cooperation on projects that are consistent with the State's smart growth policy and resolve conflicting agency positions on projects in an expedited manner;</p> <p><i>Local-State Coordination/Collaboration</i></p> <p>§ 9-1405 (b)(3) provide advisory and technical assistance to local jurisdictions and to the public in preparing, financing, and developing Smart Growth and neighborhood conservation projects;</p> <p>§ 9-1405 (b)(6) work with local governments in expediting review of projects that both the local government and the State agree are consistent with the State's Smart Growth policy;</p> <p><i>Planning Reports</i></p> <p>§ 9-1405 (b)(10) report to the Governor and, in accordance with § 2-1246 of this article, to the General Assembly on or before December 1, 2001, and each December 1 thereafter on the activities of the office and the implementation of Smart Growth projects in the preceding calendar year.</p>	<p>§ 5-402 (a) The department shall: (1) harmonize its planning activities with the planning activities of other units of the State government; (2) coordinate the plans and programs of all units of the State government; (3) cooperate with and assist other units of the State government in the execution of their planning functions, to harmonize their planning activities with the State Development Plan;</p> <p>§ 5-402 (b) The department shall: (1) harmonize its planning activities with the planning activities of local governments; and (2) cooperate with and assist local governments in the execution of their planning functions, to harmonize their planning activities with the State Development Plan.</p> <p>§ 5-308 (a) On the request of the Governor, the General Assembly, or the Legislative Policy Committee, the department shall submit a special report on any aspect of the work of the department that is considered to be of current interest. (b) Permitted - the department may submit a special report on any aspect of its work that the Secretary considers to be of current interest. (c) Major research and planning projects - the department shall make special reports on major research and planning projects, as distinguished from mere compilations of current information, available as soon as practicable after completion.</p>

Unique Statutory Mandates of the Office for Smart Growth

Providing Public Information

§ 9-1405 (b)(4) gather and disseminate information to the public, including local jurisdictions, nonprofit organizations, and developers on how to develop projects that are consistent with the State's Smart Growth policy;

§ 9-1405 (b)(5) provide a single point of access for members of the public, including local jurisdictions, nonprofit organizations, developers, and community and homeowners' associations who need assistance or guidance in navigating the processes and regulations of State agencies on projects that are consistent with the State's Smart Growth policy;

§ 9-1405 (b)(7) provide effective public information on Smart Growth programs and educational activities, including relationships with the National Center for Smart Growth Education and Research at the University of Maryland College Park, and coordination of Smart Growth outreach efforts to local governments, the general public, and other interest groups;

Cabinet Level Coordination

§ 9-1405 (b)(8) coordinate the efforts of the Executive Branch to provide input to the General Assembly on legislation that concerns Smart Growth and neighborhood conservation;

§ 9-1405 (b)(9) in coordination with the Subcabinet, recommend to the Governor changes to State law and regulations necessary to advance the policy of Smart Growth; and

§ 9-1406 (a) Established - there is a Smart Growth Subcabinet. (b) Composition - the Subcabinet consists of: (1) the Special Secretary; (2) the Secretary of Agriculture; (3) the Secretary of Budget and Management; (4) the Secretary of Business and Economic Development; (5) the Secretary of the Environment; (6) the Secretary of General Services; (7) the Secretary of Higher Education; (8) the Secretary of Housing and Community Development; (9) the Assistant Secretary of the Office of Neighborhood Revitalization; (10) the Secretary of Natural Resources; (11) the Secretary of Planning; (12) the Secretary of Transportation; and (13) a representative of the Governor's office.

Object/Fund Difference Report
Governor's Office for Smart Growth

<u>Object/Fund</u>	<u>FY 02 Actual</u>	<u>FY 03 Working Appropriation</u>	<u>FY 04 Allowance</u>	<u>FY 03 - FY 04 Amount Change</u>	<u>Percent Change</u>
Positions					
01 Regular	3.00	6.00	6.00	0	0%
02 Contractual	1.50	0	0	0	0.0%
Total Positions	4.50	6.00	6.00	0	0%
Objects					
01 Salaries and Wages	\$ 129,245	\$ 508,588	\$ 541,139	\$ 32,551	6.4%
02 Technical & Spec Fees	57,333	0	0	0	0.0%
03 Communication	26,560	17,111	20,731	3,620	21.2%
04 Travel	13,938	5,000	5,000	0	0%
07 Motor Vehicles	20,096	1,160	1,180	20	1.7%
08 Contractual Services	16,081	37,189	8,800	-28,389	-76.3%
09 Supplies & Materials	9,158	17,000	12,000	-5,000	-29.4%
10 Equip - Replacement	0	2,500	0	-2,500	-100.0%
11 Equip - Additional	11,966	9,000	0	-9,000	-100.0%
12 Grants, Subsidies, Contr	275	0	0	0	0.0%
13 Fixed Charges	1,183	2,840	1,600	-1,240	-43.7%
14 Land & Structures	117,294	0	0	0	0.0%
Total Objects	\$ 403,129	\$ 600,388	\$ 590,450	-\$ 9,938	-1.7%
Funds					
01 General Fund	\$ 403,129	\$ 600,388	\$ 590,450	-\$ 9,938	-1.7%
Total Funds	\$ 403,129	\$ 600,388	\$ 590,450	-\$ 9,938	-1.7%

Note: Fiscal 2003 appropriations and fiscal 2004 allowance do not include cost containment and contingent reductions.